

OPENING CHECK-LIST for TATTOO STATION # _____

WEEK OF ___/___/___ to ___/___/___

If Station not used for a day, please indicate NIU (Not In Use)

CLEAN & DISINFECT DAILY	MON	TUE	WED	THU	FRI	SAT	SUN
Door Frame & Door Handle							
Mirror(s), Photo Frames, & Exterior of Wall Cabinets							
Remove Supplies from Steel Shelf (Cleaning as ya go) & Place on Steel Procedure Cart							
Clean & Disinfect Steel Supply Shelf							
Replace Supplies to Steel Shelf (Disinfecting as ya go)							
Steel Procedure Cart (Repeat After Each Client)							
Exterior of Glove Dispensers							
Procedure Table, Artist Chair, Arm Rest & Procedure Lamp (Repeat After Each Client)							
Clip Cord, Power Supply, Foot Switch (Repeat After Each Client)							
Towel Dispenser Above Handwashing Sink							
Handwashing Sink Soap Dispensers							
Handwashing Sink & Faucet							
Hepa Filter & Fan							
Exterior of General Trash Receptacle							
Exterior of Sharps Container Mount							
ADDITIONAL ROOM OPENING DUTIES	MON	TUE	WED	THU	FRI	SAT	SUN
Cover Procedure Chair or Massage Table with Table Paper (Change After Each Client)							
Cover Steel Procedure Cart with Table Paper (Change After Each Client)							
Cover Machines (Change After Each Client)							
Cover Clip-Cord with 2" Poly Tubing (Change After Each Client)							
Cover Nalgene & Electrum Bottles with Bottle Bags (Change After Each Client)							
Cover Power Supply with Barrier Film (Change After Each Client)							
Cover Foot Switch Cord with 2" Poly Tubing (Remove at the End of Your Shift)							
Cover Foot Switch with Plastic Barrier Bag (Remove at the End of Your Shift)							
CLEAN & DISINFECT WHENEVER EMPTY - BEFORE REFILLING							
Inside of Glove Dispenser							
Inside of Paper Towel Dispenser							
Inside of Wall-Mounted Soap Dispenser							
Inside of Pyrex Supply Jars							
WHEN NALGENE BOTTLES ARE EMPTY - DO NOT REFILL!							
Take to Sterization Area & Place on Dirty Side (to be Disinfected & Sterilized)							
Grab a STERILE Nalgene Bottle from the Clean Side & Take To Your Station to Fill							

